



# 2008 Swan Hill-Murray Downs Field Days REGISTRATION FORM

Company/  
Organisation: \_\_\_\_\_

Contact Person: \_\_\_\_\_ ABN: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website\*: \_\_\_\_\_

*\* If provided, a link will be created from the Swan Hill-Murray Downs Field Day website*

## Site Requirements

### Outdoor Sites

Site Preference
1. _____
2. _____
3. _____

#### Without Power -

Small (6m X 12m)  
Medium (12m X 12m)  
Large (24m X 12m)

#### Prices include GST

..... sites @ \$175 = \_\_\_\_\_  
..... sites @ \$295 = \_\_\_\_\_  
..... sites @ \$450 = \_\_\_\_\_

#### With Power -

Small (6m X 12m)  
Medium (12m X 12m)  
Large (24m X 12m)

..... sites @ \$230 = \_\_\_\_\_  
..... sites @ \$350 = \_\_\_\_\_  
..... sites @ \$505 = \_\_\_\_\_

### Marquees (please tick)

General Interest

Combined General  
Interest/Craft

Business

#### Site includes power and table(s)

Small (3m X 3m) – 1 table  
Medium (6m X 3m) – 2 tables  
Large (9m X 3m) – 3 tables

..... sites @ \$175 = \_\_\_\_\_  
..... sites @ \$270 = \_\_\_\_\_  
..... sites @ \$330 = \_\_\_\_\_

**NB: No site sharing unless verified with the organising committee.**

- 20% discount to celebrate our 20<sup>th</sup> anniversary will be taken off at the Registration Summary Stage

**Sub Total:** \$ \_\_\_\_\_

## Additional Exhibitor Passes

Two free exhibitor passes for each day are available with each site registration. Additional exhibitor passes are available at \$6.00 (inc. GST).

Yes, I require \_\_\_\_\_ at \$6.00

No, I do not require any passes

**Sub Total:** \$ \_\_\_\_\_

## Straw Bales

Straw Bales are available to exhibitors at a cost of \$6.60 (inc. GST) per bale. Please indicate your requirements.

Yes, I require \_\_\_\_\_ bales of straw at \$6.60

No, I do not require any straw

**Sub Total:** \$ \_\_\_\_\_

## Tables

I require \_\_\_\_\_ extra trestle tables @ \$14 each (inc. GST).

**Sub Total:** \$ \_\_\_\_\_

I require the following facilities

- Forklift       Water  
 Crane         Power

Please note that there is only limited 3-Phase power available, so contact the Committee in plenty of time if this is required so it can be organised. NB. An extra charge will apply.

General Interest, Craft, and Business Marquees ONLY

Power  Yes, to be used for:- \_\_\_\_\_  
 No \_\_\_\_\_

Product/Service Description

Please describe your business activity as accurately and briefly as possible. This information may be used in media materials and editorial in the Field Day program, so please take time to provide details of the product/services you will have on display. Include brochures on new/innovative items if appropriate.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Participation in Field Days Site Promotion Competition

- Yes, I would like to be involved in the Field Days Site Promotion competition and will offer the following prize:

Prize: \_\_\_\_\_ Retail Value: \_\_\_\_\_

Exhibitor Awards

- Yes, I have a product I would like to enter in the 2008 Swan Hill-Murray Downs Field Days Most Innovative Product Award. Details of this product are outlined below.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Official Program

The Guardian newspaper will be producing the official 2008 Swan Hill-Murray Downs Field Days program. You can book your advertising as part of your site registration by selecting one of the following options (prices include GST):-

- 1/8 page - \$150.00       1/4 page - \$232.00  
 1/2 page - \$380.00       Full page - \$691.00

<b>Sub Total:</b>	\$
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# SITE REGISTRATION SUMMARY

Total amount enclosed -	2008 Field Days Site Fee	\$ _____
	<i>Less 20% discount to celebrate our 20<sup>th</sup> anniversary</i>	\$ _____
	<b>SUB TOTAL (GST inclusive)</b>	\$ _____
	<b><u>Other Items:</u></b>	
	Additional Exhibitor Passes @ \$6.00 each	\$ _____
	Hay Bales @ \$6.60 each	\$ _____
	Trestle Tables @ \$14.00 each	\$ _____
	Field Days program advertisement	\$ _____
	<b>SUB TOTAL (GST inclusive)</b>	\$ _____
	<b>TOTAL AMOUNT DUE (GST inclusive):</b>	\$ _____

**NB: a Tax Invoice will be provided for all registrations which includes a breakdown of GST amounts**

**Please note that a copy of your public liability insurance certificate must be forwarded with your completed registration form. No registrations will be accepted without a copy of this certificate.**

## Declaration:

I have read the Prospectus and Registration Form and will abide by the conditions within. Please note special conditions on the reverse of this page.

SIGNED: \_\_\_\_\_

NAME: (Block Letters) \_\_\_\_\_

DATE: \_\_\_\_\_

## Payment Details

Please make all cheques payable to the Swan Hill Field Days Inc. and return with this registration form to:-

Swan Hill-Murray Downs Field Days  
PO Box 1588  
Swan Hill VIC 3585  
Tel. (03) 5032 3033  
Fax. (03) 5032 3032

*NB. Payments can also be made by Direct Debit*

Account Name: Swan Hill Field Day Association Inc.  
Bank: Westpac • BSB: 033 665 • A/C No.: 135 197

Date of Deposit: \_\_\_\_\_

If you have any queries, or if you would like additional information about the 2008 Swan Hill-Murray Downs Field Days, please visit our website – [www.shfds.com.au](http://www.shfds.com.au), or contact Dianne Pumpa on 03 5032 3033.

# Special Conditions

## Vehicles on Site

The Swan Hill-Murray Downs Field Days Organising Committee encourages exhibitors to utilise the Car Park area at the rear of the Field Day Site.

If you would prefer your vehicle to be on your site, please note that this must be through the gates by 8.45 am and cannot be removed from the site until 5.15 pm on Tuesday and 4.15 pm on Wednesday (15 minutes after closing time). These vehicles must remain stationary at all times.

Only official vehicles will be permitted to move around the Field Day site during public hours for public safety reasons.

Exhibitors requiring delivery or removal of goods during public opening hours can make arrangement through the Site Office for this service.

## Clean-Up

Exhibitors are responsible for the clean-up and removal of all rubbish from their sites, ie. Wire, zip clips, bark chips, straw, etc. Failure to do so may incur a fine.

## Security

The Swan Hill-Murray Downs Field Days Organising Committee will employ a professional security firm to patrol the Field Day site on the evenings of Monday 5 May, Tuesday 6 May and Wednesday 7 May.

In light of this, all exhibitors must be off-site by 6 pm on these days for security reasons.

Site holders are responsible for the security of their property during the hours of 8.30 am and 5.30 pm on Tuesday 6 May and Wednesday 7 May.

To help maintain security at the site, there is also no on-site accommodation at the Field Day Site. For information about places to stay, refer to your Prospectus.

## Food Handling

**The NSW Health Department regularly undertake food handling audits during the Field Days.**

**Please note that any exhibitor wishing to serve food at their site MUST meet NSW Food Handling guidelines (this includes the provision of suitable washing-up facilities). For an Information Sheet on these Guidelines contact Dianne Pumpa on 03 5032 3033.**

**NB. Camping on site or in the surrounding area is NOT permitted.**

### PLEASE NOTE:-

These conditions have been set in place to satisfy NSW Public Liability Insurance requirements and Food Handling Guidelines, and the Organising Committee will do everything within its power to ensure that exhibitors are not disadvantaged or experience any inconvenience in relation to these conditions.

Your support and input is greatly appreciated.